



Please submit your resume and a cover letter (optional) to hr@paintedbrain.org with the subject line: Peer Art Manager Inquiry.

Peer Art Manager

Job Classification: Full-Time (Non-Exempt)

Supervisor: Program Director

Hours: Up to 30 hrs./per wk.

Rate: \$21-\$26 per hour

Organization Background:

The mission of Painted Brain (PB) is to create lasting community-based solutions to mental health challenges and the impact of social injustice through arts, advocacy, and enterprise. Painted Brain is an innovative peer-run mental health art and tech-forward organization that uses a peer model focused on recovery. Painted Brain defines a peer as any person with lived mental health challenges and or trauma, including but not limited to social injustice, interpersonal violence, and/or societal exclusion. Our primary focus over the years has always been using the arts to help people learn to interact socially and effectively while experiencing the impacts of trauma, psychosis, depression, autism, anxiety, and other mental health experiences.

Summary

Under the direction of the Program Director the Peer Art Manager will support the California Reinvestment Grant "CRG" and other PB programs as needed. CRG is a forensic treatment program intended to provide psychotherapy, case management, peer counseling, peer support groups, therapeutic art groups, and collaborative community-based mental health services to combat mental health and employment barriers for individuals who have been impacted by the criminal justice system and are experiencing mental health challenges. The Peer Art Manager will also use their knowledge in art and Peer support to facilitate both one-on-one and group support weekly as well as therapeutic art group activities to support the recovery process for peers in person at the 3 Sustainability Hubs, and PB's Community Center and/or virtually. The Art Manager is also intended to support building of arts based programming and thoroughly document service outcomes and report progress to upper management and other program staff.

Essential Duties/Responsibilities/Functions

- Facilitate one-on-one and group art based sessions for emotional and social support and sharing available community resources in-person and/or using digital platforms.
 - Provide written documentation of outreach engagements and individual and group sessions through EHR documentation systems.
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- Coordinate support group schedules and facilitation.
- Conduct community outreach to educate the general community about PB Peer Support Programs and to get eligible and non eligible Medi-Cal program participants.
- Coordinate the daily operations of the Community Center.
- Support grant management of arts based programs.
- Complete reports of individual tasks and program activities to be shared with other program staff and/or upper management.
- Represent Painted Brain in the community and network with other agencies and partners.
- All non clinical staff in counseling/program/training positions must take 80 hour Peer Support Specialist training.

- This position requires traveling to multiple locations as needed.
- May be required to work some evenings and weekends in Los Angeles or in surrounding areas as needed.
- Regular and predictable attendance is required.
- Employees may be asked to perform other duties as assigned.
- Follow safety standards and protocols.
- Maintain HIPAA compliance and protect sensitive information.

Other Duties/Responsibilities/Functions:

- Provide performance evaluations and time management of Peer staff as needed.
- Provide presentations to community groups on PB community programming and linkage to resources.
- May Assist Program Managers/Directors with special events and activities.
- Employees may be asked to perform other duties as assigned.

Supervisory Responsibilities

Potentially perform direct supervision of Peer staff as well as supporting supervision of Peer volunteers as needed.

Minimum Qualifications

- Be at least 18 years of age
- High School diploma or equivalent.
- Peer Training & Certification
 - Certified Medi-Cal Peer Support Specialist (CMPSS)
 - OR 80-hour Medi-Cal Peer Support Specialist Certificate training (Certificate of Completion required)
 - OR Training/Certification in-progress
- Have Personal Lived Experience
 - Be self-identified as having experience with the process of recovery from a mental illness or substance use disorder, either as a consumer of these services or as the parent, caregiver or family member of a peer.
- At least one (1) year of experience in art group facilitation.
- Willing to take the 80 hour Peer Support Specialist training.
- Has completed or is willing to complete the required one (1) hour of training to supervise Peers.
- Reliable personal transportation is readily available throughout the workday.
- A valid class "C" California Driver's license
- An auto insurance policy that meets or exceeds the minimum legal standards in California.

Other Knowledge, Skills, and Abilities Required

- Strong Knowledge on how to use EHR documentation systems.
- Working knowledge of forensic treatment services.
- Have knowledge of the LA human services landscape.
- Group leadership skills/experience
- Conflict resolution skills/experience
- Ability to work in a flexible work environment
- Demonstrated ability to work with multi-ethnic populations and populations with mental illness.
- Demonstrate cultural competency and a deep understanding of social determinants of health.
- Ability to use smart devices and navigate digital platforms and data forms for data collection.
- Must be able to use computers with a high skill level and develop and use online training tools.
- Strong organizational, documentation and writing skills

- A peer-centered approach to intervention and strong collaborative skills.
- Proficient in Microsoft Office and Google Workplace applications.

The requirements above are representative of the knowledge, skills, and/or abilities required for successful performance of the essential duties. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environmental Conditions (Working Conditions)

The environment for this position is hybrid and involves traveling to PB work sites and within the LA Community up to 50% of the time. Transportation is not to be provided by Painted Brain.

Physical Requirements

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee is occasionally required to stand, walk, twist, bend, squat, kneel and lift and carry items weighing 10 pounds or less as well as to frequently sit, use a keyboard, and to do simple grasping. The position requires the ability to regularly hear and talk, and requires manual deviation, repetition, dexterity and to drive up to 180 minutes a day as needed. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The inability to cope with a stressful work environment does not constitute a protected disability.

Mental Requirements

The incumbent in this position must be able to accommodate all of the following: constant distractions, interruptions, uncontrollable changes in priorities/work schedules, processing information, and handling stress. There may be exposure to inappropriate behavior and/or the language of those being served at times.

Painted Brain is an Equal Opportunity/Affirmative Action Employer

All opportunities at Painted Brain are contingent upon the successful completion of a criminal background check and verification of any applicable degree or license. If the position requires driving, a valid driver's license, a motor vehicle clearance, and proof of auto insurance are required at the time of employment and must be maintained throughout employment.